

Fiscal Year-End Deadline

RECRUITMENT SERVICES

- New Hires, Re-Hires, Change Job Profile processes with a start date of June 10, 2024, through July 1, 2024, must be received in Workday by May 24, 2024.

For assistance, please contact empl@fau.edu.

WORKFORCE ADMIN & RECORDS CONTROL

- The deadline to submit Add Job and Data-Extension business processes for year-end FY24 will be June 3, 2024.
- The deadline to submit Add Job and Data-Extension business processes effective July 1, 2024, through July 31, 2024, will be July 5, 2024.

For assistance, please contact hres@fau.edu.

CLASSIFICATION & COMPENSATION

- June 30th is the last pay date in the current fiscal year (FY23). Request Compensation Change or One-Time Payment with an effective date of June 22, 2024, and beyond will be paid in the next fiscal year (FY24) beginning with Pay Period 14.

For assistance, please contact classncomp@fau.edu.